

# **HOW TO PRINT YOUR FLYER**

**1.DOWNLOAD THE PDF**

**2.OPEN THE PDF**

**3.CLICK "FILE" AND "PRINT"**

**4.CHANGE SETTINGS TO "4 COPIES  
PER PAGE"**

**5.CHANGE SETTINGS TO PRINT  
"FRONT AND BACK"**

**6.PRINT**

**7.IF YOUR PRINTER IS UNABLE TO DO  
THIS, THEN COME UP TO THE  
CHURCH OFFICE AND WE WILL PRINT  
FOR YOU.**